Finding completed job checklists and audit trails

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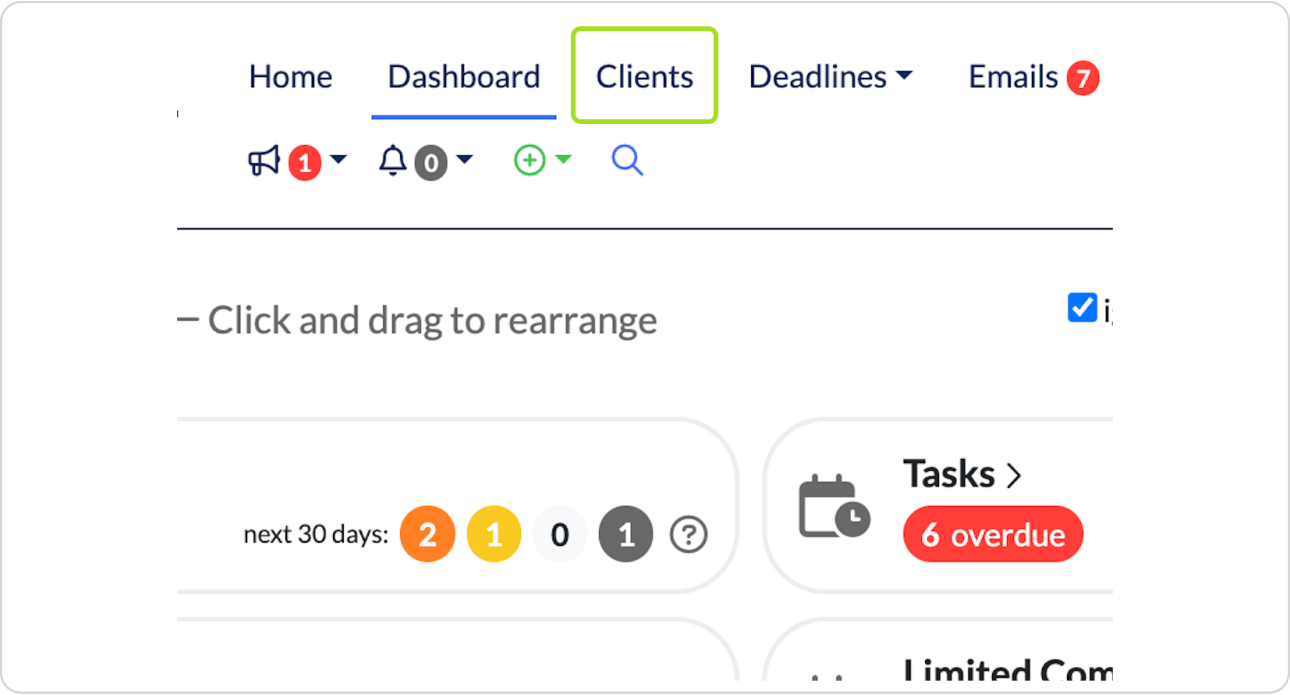
Created by	Creation Date	Last Updated
Johann Goree	December 31, 2023	December 31, 2023

STEP 1

Click on Clients

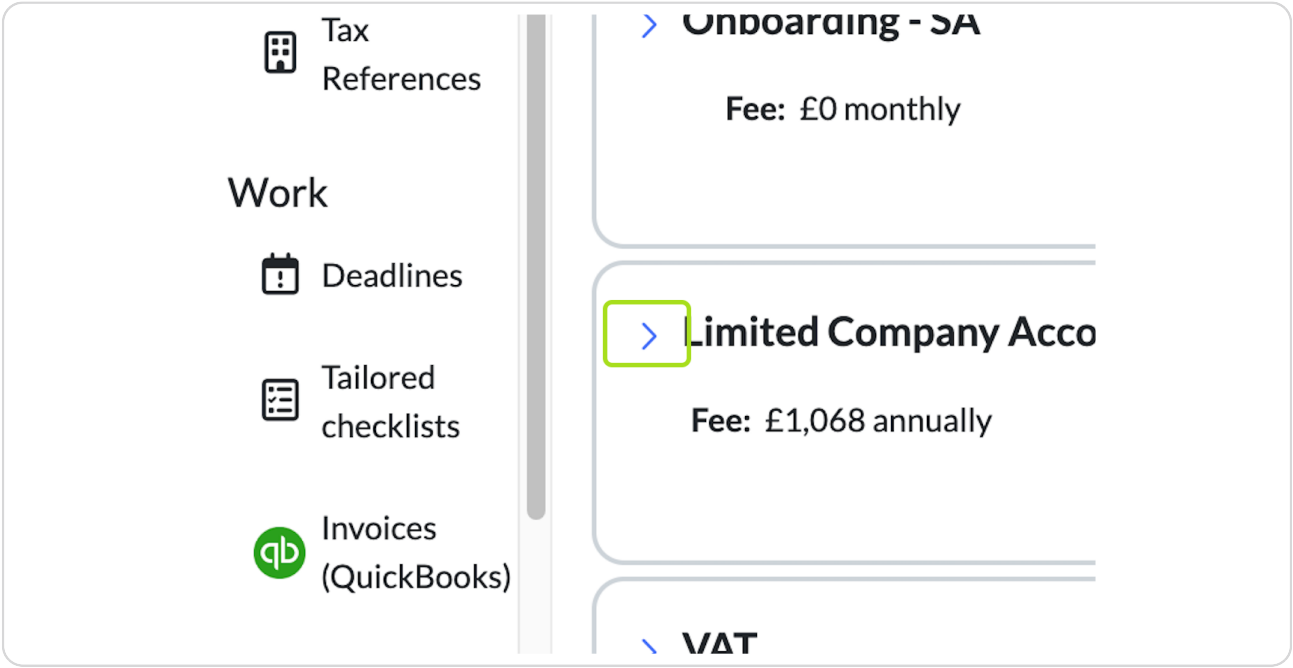


STEP 2

Click on the client whose checklists or auidt log ou want to find

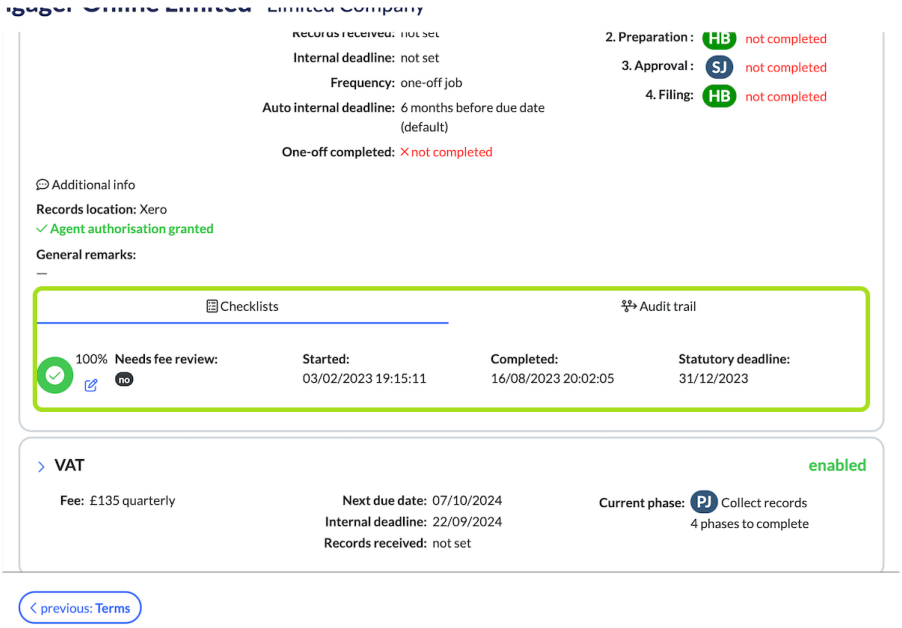
STEP 3

Click on the arrow bext the service your looking for to expand it



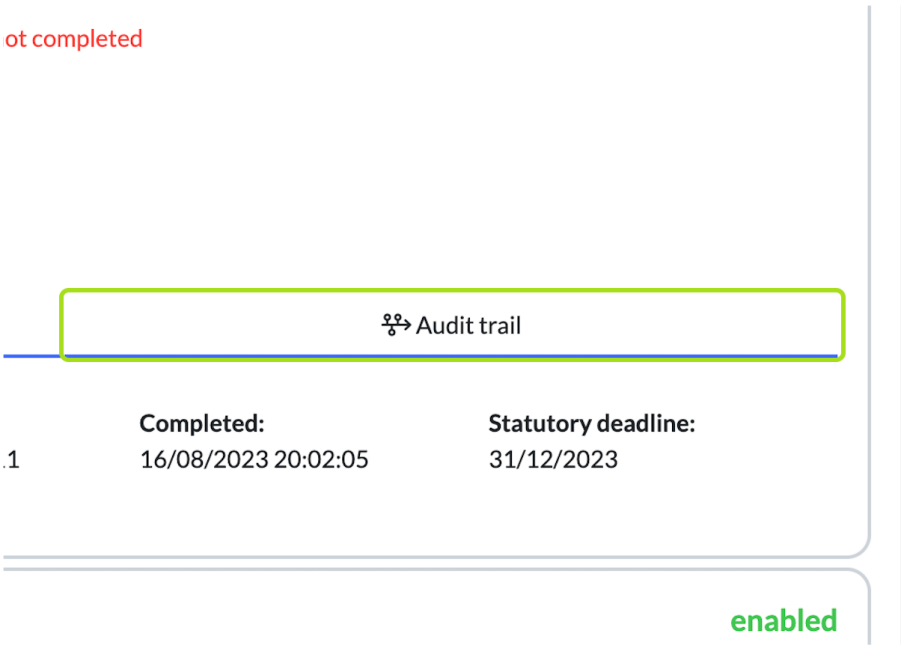
STEP 4

Here you will see the Checklists...



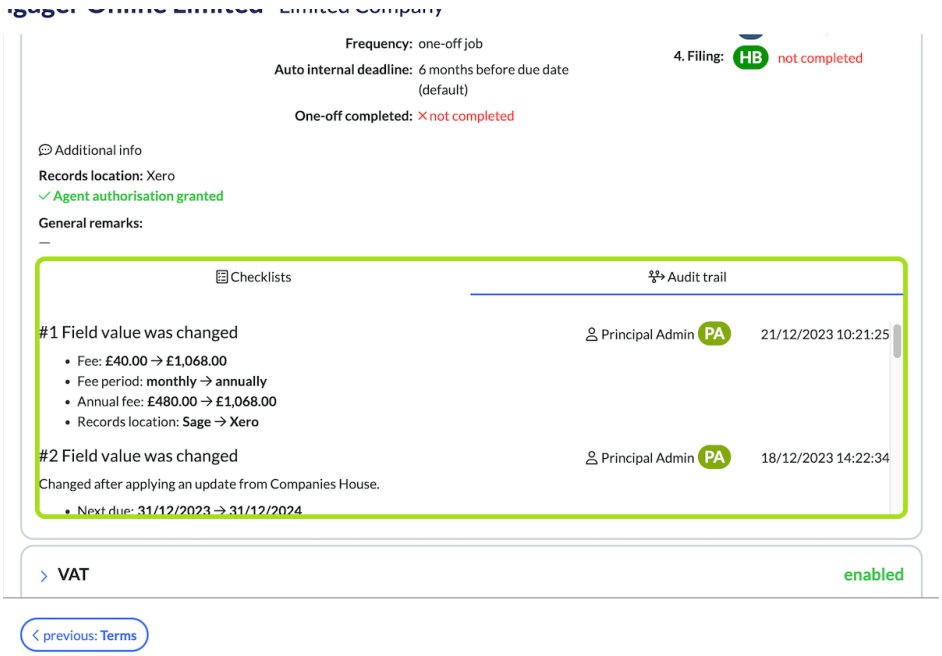
STEP 5

Click on Audit trail to see the audit histroy



STEP 6

here you will see the history of the audit trial



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